

## Minutes of the regular meeting of the Stanley Community Library Board of Trustees

November 13, 2019

Chairman Maryellen Easom called the meeting to order at 4:30 pm. A quorum was declared present. Also in attendance were Shannon Christiansen, Amanda Anderson, Ashley Baker Reese, and Jane Somerville.

Minutes: Anderson moved to accept the minutes as written, Christiansen seconded the motion. Motion carried.

Financial report: Baker Reese moved to accept the financial report as written, Anderson seconded the motion. Motion carried. Jane will contact H&R Block about proper placement for Library Consortium of East Idaho (LCEI) dues and membership, and ask about payroll direct deposit.

### Director's Report:

- Somerville reported on programs attended and upcoming programs.
- Somerville reported on the Library Consortium of East Idaho (LCEI) meeting. We will be changing our automated circulation system from Polaris to KOHA in 2020. This will result in a financial savings for our libraries.
- Somerville reported on the Association for Rural and Small Libraries (ARSL) board retreat, which will be held in Denver, CO in April.
- There was a discussion on purchasing library SWAG. Some ideas included coozies, sweatshirts, magnets, Frisbees, and pens. No decisions were made.
- Somerville reminded trustees to report their volunteer hours from 10/18 through 9/19 for our annual report.

### New business:

- Our strategic long range plan needs to be updated. Somerville will send copies of our old plan and a plan from another library for ideas to consider. We will be conducting a survey in written and electronic form to get input from our patrons and stakeholders.
- Somerville requested to apply for a first time attendee grant from the Idaho Commission for Libraries to attend the Public Library Association conference in Nashville, TN in February of 2020. Anderson moved to supplement the grant with up to \$2,000 for Somerville to attend. Baker Reese seconded the motion, motion carried.

There was no old business to discuss.

Easom adjourned the meeting at 5:05 pm.

The date of the next meeting is Wednesday, January 8 at 4:30 pm.

Respectfully submitted,

Jane Somerville

